

**KY State Council ENA**  
**April 20, 2007**  
**11:00 A.M.**  
**Elizabethtown, Kentucky**

**KY State Council Board Meeting**

Pat Patton, KSC President called the board meeting to order at 11:00 at Arnold's Café in Elizabethtown

**Attendance:**

Pat Patton  
Charlotte O'Neal  
Toni Howell  
Mary Ellen Genardi  
Kevin Snyder  
Kim Hicks  
Kevin Bechtloff  
Mary Rose Bauer  
Betty Nolan  
Patti Koller  
Laureen Terry-Hughes  
Cheryl Westbay  
Gail Rosenburg

- Welcome and Introductions
- Pat stated that today we will be talking more about the strategic plan to make sure we stay on track. It will become part of the standing agenda for the remainder of the year.
  - TNCC / ENPC - Word of mouth about the desire to have more courses seems to be working right now. Pat encouraged all present to promote the grant courses as a way to increase the number of courses in the state.
  - Trauma Symposium - ENA will sponsor a speaker for the conference (Fayette County Coroner). The cost for sponsorship will be \$500.00 which is significantly less than we budgeted for this purpose. We will also have a table set up to promote membership in ENA.
  - National Conference Registration - Will be announced at today's meeting and will be drawn for at the June meeting, so the check can be written directly to ENA during the early registration period.
  - Leadership - We funded the president and the president elect to attend Leadership in Boston.
  - CEN award of free 1 year membership - Pat will ask National for a report on CENS in the state so we will have a list to draw from for the free 1 year membership.
  - ENA Foundation Support - The State Challenge is underway. We have always given \$2000.00 as a state council. Last night the Bluegrass Chapter voted to send \$300.00. Today they will issue a challenge to other chapters for additional Foundation support.

- Membership - Three Rivers chapter is the membership committee. They have not met recently.
  - Newsletter - Still need \$200.00 sent to State Council from the Three Rivers Chapter to support the newsletter costs.
  - Website - We are disappointed with the new webmaster. It is difficult to get items posted on the site and he has not updated the site as previously discussed with Pat. Toni will make contact with him and set a deadline for him to provide us with receipts for the payments we have made and a contract outlining his responsibilities.
  - Salt Lake City Plan - Black twill long-sleeve shirts with “Unbridles Spirit” logo embroidered in gold and kaki pants.
  - The meeting location for today will now move to Hardin County Hospital in the board room. Kevin will go to the library to make sure we do not miss anyone.
- Board meeting adjourned at 11:50 for travel to the Hospital.

## **KSC Meeting**

**The meeting was called to order at 12:10 by Pat Patton, KSC President**

### **Attendance:**

See attached attendance roster

### **Agenda Item “A” - Remembrance of Virginia Tech tragedy**

Pat welcomed everyone to the meeting and asks that we have a moment of silence in honor of the Virginia Tech tragedy.

### **Agenda Item “B” - Review / Approval of Minutes**

Minutes from the February meeting were reviewed and amended.

**Motion** - Toni Howell - Approve minutes as amended

**Second** - Ann Afton

**Vote** - Unanimous

**Abstentions** - None

### **Agenda Item “C” - Treasurer’s Report**

Mary Ellen reported a current balance in the checking account of \$22,432.56. There has been a lot of account activity since the last meeting. The old account is closed and the balance was transferred to the new account. Overall the Council is pretty financially healthy. We have received money from National for six people to attend the TNCC rollout in Chicago @ \$600.00 each for travel.

**Motion** - Betty Nolan - To accept the treasurers report as read

**Second** - Charlotte O’Neal

**Vote** - Unanimous

**Abstentions** - None

### **Insert Item for Discussion - Pennyrile Chapter**

Pennyrile chapter is still struggling with finances. They have been unable to find the past treasurer to turn over the bank records and checkbook. This has been a topic of previous discussion and the chapter submitted a plan of correction, but there has been a lack of adherence to the plan.

**Motion** - Toni Howell - Send letter to Pennyrile Chapter to send a representative to the next meeting to review where they are in their plan and to present proof of bank issue resolution. If unable to resolve bank issue or do not attend we will dissolve the chapter.

**Second** - Patti Koller

**Discussion** - We would like to talk to Darlene first since she is such a loyal ENA member and a supporter of this chapter. Would like to know the impact it will have on her or if she could support this action. Toni will make contact with Darlene to discuss.

**Vote**

“Yes” - 12

“No” - 0

**Abstentions** - 2

**Motion # 2** - Toni Howell - Call National to divert the chapter assignment for the Pennyrile Chapter to the state account effective immediately until issues are resolved.

**Second** - Charlotte O’Neal

**Vote**

“Yes” - 12

“No” - 0

**Abstentions** - 2

### **Agenda Item “D” - Strategic Plan**

Pat reviewed the strategic plan for 2007 during the board meeting - everyone was present. See previous notes.

### **Agenda Item “E” - Chapter Reports**

Bluegrass - Outreach to Easter KY has begun and Matt has had no response at this time. A CEN review is planned for August; it will be facilitated by Betty Kuiper, Patti Koller and Patty Sturt. Our current membership is a little over 200. Government Affairs report - Not much success this year in getting legislation passed, but we did make progress in getting our name out there as a group of nurses who are concerned about healthcare issues. An example of this is Matt getting ENA a spot on the Trauma Stakeholder’s committee. Matt will be making another trip to DC in the near future to talk with Kentucky Senators.

Three Rivers - No recent meetings. The next meeting is scheduled for May 10<sup>th</sup>.

Kentuckiana - Membership is 112. Trauma and Education Committee report - We will send 6 representatives to the TNCC rollout in Chicago. They will be responsible for rolling out the update to the rest of the TNCC instructors in the state from October 2007 to April 2008.

Pennyrile - No report

### **Agenda Item “F” - State Achievement Award**

The State Achievement Award application was reviewed line by line with discussion on how KYENA meets (or could meet) each of the criterion. There will be an update on the plan each meeting and we will submit by the deadline.

### **Agenda Item “G” - TNCC / ENPC Grant Requests**

There have been no requests for grant courses at this time. Pat asked everyone present to encourage hospitals to apply for this support.

### **Agenda Item “H” - Newsletter**

The deadline for the next newsletter is May 19<sup>th</sup>. Charlotte will send KYENA minutes to Patti for inclusion. Notice of last paper issue has gone out in the last newsletter. Pat has received requests for paper format from two members at this time. Patti indicated that she is having problems getting the file to send to the webmaster because it is so large. Discussion followed on conversion of the file from Publisher to PDF. Patti will email the file to Mary Rose to see if she can scan it as a PDF and send it. Discussion about incorrect email addresses - Charlotte sent out an email to all membership about this meeting and 29 were returned. If you did not get the notice, please let Charlotte know so she can check your email address for correctness. Also if you have a spam blocker, it might be blocking the email from delivery.

### **Agenda Item “I” - ENA Elections**

Elections will “go live” in May. Everyone needs to vote!

### **Agenda Item “J” - CEN Reviews**

CEN reviews are scheduled as follows:

Madisonville - May 4 & 5, 2007

Bowling Green - May 15 & 16, 2007

Ashland - October 5 & 6 or 12 & 13, 2007

### **Agenda Item “Q” - CEN Content**

CEN content will change in July. There will be more of a focus on pathophysiology.

### **Agenda Items “K” - Foundation Update**

Betty Nolan reported that the State Challenge is in the final phase, it will end in July. There will be two awards, Most Total Money, and Most Money Per Capita. Chapters and individuals can donate.

Scholarship information is available on the website until June 1<sup>st</sup>. The on-line auction will “go live” on 5/21/07 and will run through 6/8/07. At National the Foundation fundraiser will be “A Tribute to the Beatles” with a band and lots of Beatles activities. The Jewelry auction will also be held in the exhibit hall. Kentucky is one of only three states who met the threshold for donations and Pat was invited to a board luncheon at Leadership. Texas and Illinois were the other two states.

**Motion** - Charlotte O’Neal - Proceed with \$2000.00 annual donation to the Foundation during the State Challenge

**Second** - Anne Afton

**Vote**

“Yes” - 12

“No” - 0

**Abstentions - 1**

Bluegrass Chapter extends a challenge to all other KY chapters to donate 10% of their available funds to the Foundation!

**Agenda Item “L”- IRS**

The IRS is now tracking nonprofit activity for tax purposes. Beginning January 2008, we will have to submit our financials on line.

**Agenda Item “M”- Delegate Points**

Look for the points forms to come out soon. We will discuss in the May conference call. The goal is to send at least ten delegates (or more if membership grows) to the National Meeting. The form will be on the website. Points run from July 1, 2006 to June 30, 2007 and must be turned in by the June 15<sup>th</sup> meeting.

**Agenda Item “O”- Awards**

KYENA will nominate Matt Proud as Ky Nurse of the Year. Pat will submit the form via fax today. ENA awards - nominations are open, there is a May 1<sup>st</sup> deadline.

**Agenda Item “P”- National Meeting**

General Assembly runs from September 26<sup>th</sup> and 27<sup>th</sup> and the National Meeting runs from September 27<sup>th</sup> through September 29<sup>th</sup>.

**Agenda Item “R” - Conference Call Information**

May 18<sup>th</sup> will be a conference call. Call number is 1-877-643-6951 and the Passcode is - 13129783#. The call will commence at 12:00 noon EST and will last for 1 hour. The rate is \$.08 per minute. The numbers will be the same for the August call.

**Agenda Item “S” - Conference Attire**

It was decided in the Board meeting that we will order black twill long sleeve shirts with the “Unbridles Spirit” logo embroidered in gold and will wear kaki pants.

**Round Table Discussion**

Pat Patton - The Council has received a letter from the Pamela Stinson Kidd Scholarship Foundation thanking us for the contribution we made through the state council.

Betty Nolan - Fayette County Safe Kids is sponsoring a Car Safety Seat Technician class in June. Contact information is:

[www.cpsboard.org](http://www.cpsboard.org)

Safe Kids Office - 1-859-323-1153

**Agenda Item “T” - Adjournment**

No further business - Meeting adjourned at 2:10 P.M.

Respectfully Submitted,

Charlotte O’Neal

Charlotte O’Neal, RN, BSN, CEN  
2007 KSC Secretary